

**Inclusion** is at the  
**heart** of our trust



# Policy Statement on Provider Access



| Document control table                |                                     |
|---------------------------------------|-------------------------------------|
| <b>Document Title</b>                 | Policy Statement on Provider Access |
| <b>Author (name &amp; job title):</b> | R. Kenworthy – Deputy Headteacher   |
| <b>Version number:</b>                | 1B                                  |
| <b>Date approved:</b>                 | 24 <sup>th</sup> May 2025           |
| <b>Approved by:</b>                   | LGB                                 |
| <b>Date of next review:</b>           | May 2027                            |

| Document History |               |              |  |
|------------------|---------------|--------------|--|
| Version          | Date          | Author       | Note of revisions  |
| 1                | February 2020 | R. Kenworthy | -  |
| 1A               | April 2022    | R. Kenworthy | Reviewed by SB, no amendments necessary  |
| 1B               | April 2025    | R. Kenworthy | Reviewed by RK, changes made to description of careers opportunities.<br>New careers lead information. |

# POLICY STATEMENT ON PROVIDER ACCESS

## INTRODUCTION

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## STUDENT ENTITLEMENT

All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

## MANAGEMENT OF PROVIDER ACCESS REQUESTS

### Procedure

A provider wishing to request access should contact **Rachel Kenworthy, Careers Leader**  
Telephone: **01254 667713** Email: **rkenworthy200@crosshill.blackburn.sch.uk**

### Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Please speak to our Careers Leader to identify the most suitable opportunity for you.

| Year |   |
|------|---|
| 7/8  | <ul style="list-style-type: none"><li>• PSHE/Careers choices</li><li>• Pupil Voice - All about Me</li><li>• Encounters with employers and employees</li><li>• Research and visit from appropriate Post 16 providers to discuss what is on offer at Post 16</li><li>• Careers fortnight</li><li>• Enterprise activities via Skills Builder</li><li>• STEM workshops</li></ul>  |
| 9    | <ul style="list-style-type: none"><li>• Pupil Voice - All about Me</li><li>• New Directions meets the students and parents at Annual Review Meeting.</li><li>• Post-16 SEN Information evening for parents and students (post-16 providers attending)</li><li>• Encounters with employers and employees.</li><li>• Careers fortnight</li><li>• Enterprise activities via Skills Builder</li><li>• Stem workshops</li><li>• KS4 Options</li></ul>  |
| 10   | <ul style="list-style-type: none"><li>• Pupil Voice - All about Me</li><li>• Visit to post-16 establishments/colleges.</li><li>• SEN Information evening for parents and students (post-16 providers attending)</li><li>• Blackburn is Hiring Event (Employer led event)</li><li>• STEM workshops</li><li>• National Career Service Website</li><li>• Encounters with employers and employees.</li><li>• Work towards a functional Skills programme in English, Maths and ICT</li></ul> |

| Year    |   |
|---------|---|
|         | <ul style="list-style-type: none"> <li>• Career fortnight</li> <li>• Enterprise activities via Skills Builder</li> <li>• Future U workshops</li> <li>• Where appropriate work experience placement/Shadowing</li> </ul>   |
| 11      | <ul style="list-style-type: none"> <li>• Pupil Voice - All about Me</li> <li>• 1:1 interviews for Individual Careers Advice with students and parents with New Direction</li> <li>• New Directions attend Annual Review Meetings</li> <li>• Visit to post-16 establishments/colleges</li> <li>• Post-16 link tutors school visit</li> <li>• Post-16 SEN Information evening for parents and students (post-16 providers attending)</li> <li>• Post 16 application support from New Direction &amp; Pastoral Manager</li> <li>• Taster days at post-16 establishments</li> <li>• STEM workshops</li> <li>• Blackburn is Aspiring Event (Employer led event)</li> <li>• Encounters with employers and employees</li> <li>• Work towards a functional Skills programme in English, Maths and ICT</li> <li>• Career fortnight</li> <li>• Enterprise activities via Skills Builder</li> <li>• Future U workshops</li> </ul>  |
| Post-16 | <ul style="list-style-type: none"> <li>• Work placements at Height Nooks</li> <li>• Volunteering Work with Lancashire Volunteering partnership</li> <li>• Enterprise activities throughout the year</li> <li>• DWP Employment Programme</li> <li>• Future U Workshops</li> <li>• Encounters with employers and employees</li> <li>• 1:1 interviews for Individual Careers Advice with students and parents with New Direction</li> <li>• Independent Travel Program (using bus pass)</li> <li>• Visit to colleges</li> <li>• Accessing the local community services</li> <li>• Managing Money</li> <li>• Residential opportunities</li> </ul> <p>They will gain qualifications in:</p> <ul style="list-style-type: none"> <li>• Preparation of Life and Work</li> <li>• Skills in Further Learning &amp; Employment</li> <li>• Working towards Functional Skills English and Maths</li> </ul> <p>In addition, the KS5 team works closely with local colleges and Adult Services including Day Care Services and adult social care to ensure there is a smooth transition to the next phase.</p> |

## CAREERS EDUCATION TEAM

- Careers Leader – Rachel Kenworthy (SLT)
- Work Placement & College Co-ordinator – Suzanne Smith
- Careers Governor – TBC
- 

## PREMISES AND FACILITIES

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature.